

INSTRUCTIONS FOR PRESENTERS

IARR 2026 Glasgow Conference

TIME

The Chair has the responsibility for running each session, including introducing speakers, setting up pre-loaded presentations, monitoring & alerting each speaker of timing, and facilitating the interactive discussion period.

- Symposia presenters will each have 10 minutes to present & should upload their slides prior to the conference beginning.
- Blitz presenters will each have 6 minutes to present & should upload their slides prior to the conference-start. Blitz presenters should also limit their presentation slides to 6 total (1 for each minute).
- Poster presenters should plan on setting up their poster in the period prior to their session. Presenters are expected to remain present at their posters during the entire session.

EQUIPMENT & PLANNING

To facilitate smooth-running sessions, please consider planning your presentation based on the following guidelines:

- For symposia and blitz sessions: Each room is already set up with a computer and projection equipment which all presenters are expected to utilize to facilitate smooth session timing/running.
 - Bringing/using your own setup/laptop/drive is *not* encouraged and any time used for such separate hook-up purposes will be detracted from your allotted presentation time. Thus...
 - All presenters should upload their presentation (slides/Powerpoint) file to the main presentation repository *prior* to the start of the conference. Please label your file only with the 1st Author's last (sur)name. The repository is organized by Day/Period/Session and available here:
https://drive.google.com/drive/u/1/folders/1fzkc_bXLCfmlhACXOAC-bVlau-M2YLi
 - The chair of each symposium will oversee the pre-conference collection and in-room retrieval/setup of these presentation slides.
- For poster presentation sessions: A Facilitator and Assistants will be on-hand in the period prior to each poster session to help direct setup across the adjoining levels 2 & 3.
 - Posters should be formatted as landscape/horizontal and be 4:3 (48" Width x 36" Height) or a standard Euro A0 size.
 - Velcro attachments will be provided to adhere all poster types (cloth, paper, plastic) to the boards on Levels 2 and 3.